

# **Dailard School Foundation**

a parent teacher collaboration

## Activities & Events (A&E) Meeting Agenda April 23, 2026

### **Multicultural Fair (Apr 10)**

- Review of event
  - Consider incorporating two performance stages next year, potentially one in the MPR and one outdoors, to help distribute activities and crowds more effectively.
  - Organize a student parade featuring cultural clothing and representation
  - Ensure trash receptacles are emptied regularly throughout the event to maintain cleanliness.
  - Improve directional signage to guide attendees to vendors located in the back area, including additional signs or simple chalk arrows on the ground.
  - Prepare vendors in advance for the large event attendance and expected crowd size.

### **Spring Social (Apr 25)**

- Parent night out event - Mission Trails Welcome Center, Enchanted Forest
- The online auction is live.

### **Open Board Positions**

- Reminder if anyone has the ability to, we are looking for the following DSF Board positions, elections will be at our May board meeting:
  - <https://www.dailard.org/open-dsf-board-and-chair-positions/>
  - **Treasurer:** distribute reimbursement checks, be in contact and assist with tax filing, Quickbooks knowledge a plus
  - **Secretary:** Take notes during board meetings and email minutes to board members

- **Communications:** manage [dailard.org](http://dailard.org) website (Wordpress knowledge a plus!), posts to instagram/facebook, post flyers to peachjar, create flyers/artwork/videos for website, bulletin boards, peachjar and social media if needed
- **Fundraising:** oversees our fundraising events (Pledge Drive, Jog-a-thon, Dine for Dollars, smaller fundraisers), helps find chairs for fundraising events if we don't have one, steps in to help when needed
- **AE shadow:** Shadow the current A&E Chair to learn the role, help plan and organize school events, and prepare to lead Activities & Events for the 2027–2028 school year.
- **Community Liaison** - Welcome Back Luncheon and Staff Appreciation Week only: Pick a theme for the 2 events (can be different), find/book caterer, find decorations for events, coordinate with Hospitality for Staff Appreciation Week, organize goody bags for staff, send out door decoration info and SAW schedule
- Chairs (or just help) with events for the beginning of next school year
  - Kinder BBQ
  - Kinder Assessments
  - TK/Kinder "Meet the Principal" on the first day of school
  - Welcome Back Lunch
  - Staff Appreciation Week
  - Fall Festival help?
  - Grands and Graham Cracker Chair
  - Fall Dance?
  - Any other Fall events that you may want to look for Chairs right now
  - Do you want to put a callout for someone to do the bulletin boards?

## Wrap-up

- Questions
- Suggestions
  - Looking ahead to plan for Dailard's 50th Birthday!
    - September 2026 - looking for committee volunteers right now.
      - Some ideas thrown around: pairing it with a different event (maybe Fall Festival?) but worried that make the events too big
      - Keep entire event around 45 minutes (or at least the talking), maybe do food before or after the talking
      - Ask PHHS to perform (maybe some are Dailard alumni?)
      - Ask for "historical" pictures or pictures from Dailard's past

- Mr. Wilson to set up a digital folder where people can drop pictures
  - Have each grade take over a song or ask specific kids to sing (instead of having all kids learn all 5 songs, break it up),
  - Alena (sp?) from Benchley-Weinberger has a contact in the Mayor's off or Councilmember Raul Campillo to invite
  - Mr. Wilson to invite Beverly and one other past principal and Superintendent
  - Anyone interested in volunteering/chairing this event please reach out to [President@dailard.org](mailto:President@dailard.org)
- Teacher Appreciation Week starts **May 4, 2026**
- Yearbook
  - get link to upload photos much earlier in the year (maybe at the beginning of the school year)
  - Some are confused about photo upload process, do they upload and is that uploaded, or do they upload and then have to click "save"
  - Are there other platforms we can use? Picaboo seems to be very un-user friendly and have had problems dealing with Picaboo
    - If we move away from Picaboo, do we have to move away from the Portrait People too? Are they together?
    - Tree Ring platform is what Benchley Weinberger uses. Their families seem to be happy with this software. Jennifer Wilson is yearbook chair at BW

**Contact Megan Secviar with any questions:**

**[activities@dailard.org](mailto:activities@dailard.org);**

**619-758-5923**